



**Course Title:** Prerequisite - Introduction to the Organizing Profession

**[Click Here for Dates and to Register!](#)**

**Cost:** FREE (class size is limited, register early)

**Time:** 5:00-6:30 p.m. Pacific Time unless otherwise communicated.

**Course Description:** This course defines the profession of organizing, provides an overview of the history of the organizing industry, industry associations and resources, discusses characteristics of a professional organizer and of a business owner, reviews NAPO membership benefits, and the requirements for industry certification.

The course format is predominantly lecture, followed by a question-and-answer period and supported by relative materials. The course provides a framework and foundation from which each participant can decide whether and how to pursue organizing as a profession.

**Course Outline:**

- Professional Organizer Definition
- How You Can Enter the Organizing Profession
- Characteristics of a Professional Organizer
- Characteristics of a Business Owner
- NAPO History and Overview of Industry Trends
- NAPO Membership
- NAPO Code of Ethics
- NAPO Membership Benefits
- BCPO Certification Requirements and Preparation
- Additional Industry Associations and Resources

**Instructor:** Anne Blumer, CPO®, [Professional Organizer Training Institute™](#)

**Format of course:** Webinar

**Course materials and Instructions** for attendance will be delivered by e-mail within three business days prior to the course. Our Webinar service is compatible with PCs running Windows or Vista and Macs running OSX (some special software requirements may apply). We support all popular browsers including Internet Explorer, FireFox and Safari. Audio is by VOIP or phone (not toll-free).